



Group Schedule

Group Leader Instructions:

Copy/paste the text below into a new Word document or email. Change out all the highlighted areas with the correct information for your group. Write a brief description of your study and include any additional information or materials required for purchase. Then, list your meeting dates and times and include what will be covered in each meeting. Include your contact information at the end. Print off copies for each group member and bring them to your group's kickoff night. You can also email this to your group members when they sign up for your group!

Group Schedule

Welcome to your *fall, winter, or summer* group!

Our group will meet every *day of week* from *time range of meeting*.

The study we'll be doing is *name of study*. Include any information about purchasing materials here.

Use and update the following template with correct dates and other information (such as off weeks) so members know when you will be meeting.

Meeting #1: Tuesday, Oct. 12

Meeting #2: Tuesday, Oct. 19

Meeting #3: Tuesday, Oct. 26

Meeting #4: Tuesday, Nov. 2

Meeting #5: Tuesday, Nov. 9

Meeting #6: Tuesday, Nov. 16

Off Week – THANKSGIVING

Meeting #7: Tuesday, Nov. 30

Meeting #8: Tuesday, Dec. 7

Leader's contact info:

Include your name, phone number, and email.